

Job Description – Service Person B

Duties & Responsibilities

- Service SCTC vehicles with fuel, oil, water, air, and other fluids as necessary.
- Perform minor repairs (replace mirrors, change light bulbs, wiper blades, fuses etc.).
- Change off buses or other vehicles and equipment.
- Lubricate various vehicle components.
- Assist mechanics with engine, transmission, and differential changes as necessary.
- Wash and clean the interior and exterior of SCTC vehicles and equipment.
- Clean facility and equipment (compressors, wash racks, hoists etc.).
- Record fuel and lubricant meter readings.
- Enter and record quantities, driver defects and record mileage.
- Pick up parts when directed.
- Secure SCTC facilities as necessary.
- Other duties as assigned.

Skills:

- Able to work shifts and variable hours.
- Able to work outside and in all weather conditions.
- Exceptional communication and interpersonal skills with an emphasis on customer service.
- Strong time management and organizational skills.
- Ability to work with minimal supervision and strong attention to detail.
- Capability to use hand and power tools.
- Able to wear required personal protective equipment and use appropriate safety equipment to complete job tasks in a safe manner.

Qualifications:

- Ontario Secondary School Graduation Diploma or equivalent (Required)
- Possession of a Class “G” license (Required)
- Currently holding, or the ability to obtain a Class “CZ” license (Required)
- Previous mechanical experience (Preferred)
- Knowledge of buses and other transit vehicles (Preferred)
- Successful completion of physical abilities testing related to job requirements (i.e., / lifting; standing; bending etc.).

Job Type: Part time/ Temporary

St. Catharines Transit Commission currently requires all applicants to be fully vaccinated against Covid-19, as per our company policy.

The St. Catharines Transit Commission is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise the Commission to ensure your accessibility needs are accommodated throughout the process

Job Posting Closes: Tuesday February 15, 2022

If you are interested in this position, please submit

- Resume
- Application for employment (found on website)
- Driver's Abstract
- CVOR (if applicable)

Forward the above information to:

hr@yourbus.com

or in person at

St. Catharines Transit – Administrative Office
2012 First St. Louth
St. Catharines, On
L2S 3V9